

TUSCUMBIA PUBLIC WORKS

301A East 7th Street
Tuscumbia, AL 35674
Phone (256) 386 – 5674
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JOB DESCRIPTION

Title: Laborer

Department: Public Works

Note: Statements included in this description are intended to be representative of the duties and responsibilities of this job and are not to be interpreted as being all-inclusive. The employee may be assigned other duties that are not specifically included.

Relationships

Reports To: Supervisors

Other Internal Contacts: Foreman / Supervisor / Public Works Director/Asst. Public Works Director

External Contacts: General Public, Landfill Employees, etc.

Job Summary

Under the direction of the Supervisor, performs general labor in the maintenance and repair of municipal properties, and collection of trash and refuse. May drive trucks or operate other equipment as required.

Job Duties

Laborer:

1. Loads and unloads materials.
2. Digs ditches or trenches, spreads dirt, slag, asphalt, etc.
3. Cleans storm and sewer lines, inlets, outlets, etc.
4. Lays pipe and installs storm and sanitary sewer lines.
5. Operates sewer jet machine.
6. Patches streets.
7. Picks up trash, leaves and other refuse and loads truck along assigned routes.

8. Run weed-eater.
9. Assists to direct traffic at job sites.
10. Assists to put out street signs.
11. Sets forms, pours and finishes concrete, lays brick and concrete blocks etc.
12. Operates air hammer and compressor, and other light equipment as required.
13. Performs other duties as assigned or required.
14. Drives and operates various trucks as necessary.
15. Performs preventative maintenance on vehicles.
16. May operate pieces of department equipment in a training status as assigned.
17. Use chain saw to cut trees and limbs from right of way.

Knowledge, Skill and Abilities
(*Can be required on the job)

1. Ability to communicate effectively with supervisor, co-workers and general public.
2. Ability to follow instructions
3. *Basic skills in the safe operation and maintenance of equipment.
4. *Knowledge of traffic regulations.
5. *Knowledge of safety rules, including accident causation and prevention, and flagging traffic control.
6. *Knowledge of city and department policies, procedures, rules, and regulations.
7. Reading and writing skills as required for daily operations.
8. Knowledge of small tool operation.

Qualifications

1. Possess a high school diploma or GED certificate.
2. Possess, or have the ability to obtain, a Class B Commercial Driver's License during the 6 month probationary period.

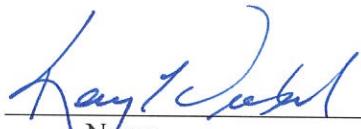
Work Environment

The work involves moderate risks or discomforts, which require special safety precautions, e.g. working around moving parts, carts, or machines; with contagious diseases or irritant chemicals; etc. Employees may be required to use protective clothing or gear such as masks, coats, boots, goggles, or hard hats. Employee will be required to be inoculated for hepatitis for protection from diseases associated with sewer and similar work.

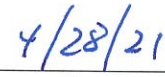
Physical Demands

The work requires some physical exertion such as long periods of standing; walking over rough, uneven or rocky surfaces; recurring bending, crouching, stooping, stretching, reaching, or similar activities; lifting heavy objects over 50 lbs. The work may require specific, by common, physical characteristics and abilities such as above – average agility and dexterity.

Approval


Name


Title


Date