

CITY OF TUSCUMBIA

BUILDING PERMIT APPLICATION

**For Remodeling
And Commercial or Residential Development
Disturbing Less Than 3,600 Square
And That Does Not Result in the Subdividing or a
Parcel into Two (2) or More Parcels.**

**301-A East 7th Street
Tuscumbia, AL 35674
(256) 386-5654**

Dear Applicant:

Welcome to the City of Tuscumbia! Our staff looks forward to working with you to achieve a project that will be a source of pride for you and the City. The Tuscumbia community cares about environmental excellence and preserving our unique natural beauty. Our goal is to achieve a balanced community by encouraging viable neighborhoods and balancing environmental concerns with the development pressures.

We also want to ensure that project review is completed in an efficient, timely manner and based on functional and enforceable guidelines, criteria, and standards. The purpose of the permit process and City review is to assure that development achieves these and other City goals.

This packet includes instructions and forms to help you complete your application. Please call the Building Department if you have any questions regarding the material in this packet or about the permit process.

Sincerely,

Luster Echols
Building Official

**BUILDING PERMIT APPLICATION
CITY OF TUSCUMBIA
OFFICE OF THE BUILDING INSPECTOR**

Applications hereby made for a **BUILDING PERMIT** and a **CERTIFICATE OF OCCUPANCY** as required under the Building Code and Zoning Ordinance of the City of Tuscumbia for the erection, moving or alteration, and use of building and premises. In making this application, the applicant represents all of the following statements and any attached maps and drawings as a true description of the proposed new or altered uses and/or buildings. The applicant agrees that the permit, applied for, if granted, is issued on the representations made herein, and that any permit issued may be revoked without notice on any breach of representations or conditions.

OWNER	MAILING ADDRESS	PHONE
CONTRACTOR	MAILING ADDRESS	PHONE
ARCHITECT OR DESIGNER	MAILING ADDRESS	PHONE

LOCATION (ADDRESS) OF CONSTRUCTION: _____

COST OF PROPOSED CONSTRUCTION: \$ _____

CLASS OF WORK: NEW CONSTRUCTION ____ ADDITION ____ ALTERATION ____ REPAIR ____ POOL ____

DETAILED DESCRIPTION OF WORK TO BE DONE:

-Land Size of Lot: ____ ft x ____ ft x ____ sq. ft. area lot **HEATING:** GAS ____ ELECTRIC ____

-If apply for an addition, how many feet will you be from each property line? SIDE ____ REAR ____ FRONT ____

-Plans and Specifications: A plat showing location and dimensions of lot and of existing and proposed buildings on the lot is:

ATTACHED ____ DRAWING ON BACK OF THIS FORM ____

-Number of Plumbing Fixtures: Tub ____ Lavatory ____ Sink ____ Dishwasher ____

Water Heater ____ Washing Machine ____

It is understood that any permit on this application will not grant any right or privilege to erect any structure or to use any premises herein described for any purpose or in any manner prohibited by the Building Code, Zoning Ordinance, or by other ordinances or regulations of the City of Tuscumbia. The applicant further agrees to notify the Building Inspector of the completion of construction for which any Building Permit is granted. The Building Inspector shall then inspect the premises and issue or refuse a Certificate of Occupancy as provided by the Building Code and Zoning Ordinance.

SIGNATURE OF APPLICANT: _____ **DATE:** _____

BUILDING DEPARTMENT: _____ **DATE:** _____

OFFICE USE ONLY

PERMIT ISSUED ____ **PERMIT #** _____ **DATE ISSUED** _____

PERMIT REFUSED ____ **CAUSE:** _____

ALL CONTRACTORS and ALL OTHER BUSINESSES (persons, firms, corporations, LLCs, PCs, Partnerships, independent contractors and individuals) which will be working on this job MUST BE LISTED BELOW. The Contractor or Owner (if owner is his own contractor) MUST LIST ALL OTHER BUSINESSES working on this job, even if they are working by the hour. Your permit may be withdrawn if you fail to list all such persons. The following list is not inclusive, so you should add to complete the list. If you fail to list anyone, you will be required to pay the missed license amount.

BUSINESS	NAME	LICENSE NO.	VERIFIED
Carpentry			
Carpet			
Concrete			
Drywall			
Earth Moving			
Electrical			
Excavation			
Gas			
HVAC			
Painting			
Plumbing			
Roofing			
Siding			
Other			
Other			
Other			
Other			

If there are no other businesses involved, you say so.

The forgoing is a complete listing as require d above

APPLICANT'S SIGNATURE

I have reviewed this with the applicant

BUILDING INSPECTOR'S SIGNATURE

CITY OF TUSCUMBIA

BUILDING DEPARTMENT

Sworn Statement of party claiming exemption from the requirements of the Home Builders Licensure Law, Ala. Code section 34-14-1, et seq. (1975) (amended 2002).

I, _____, do hereby solemnly swear that I, or the entity of which I am a qualifying representative, am exempt from the licensing requirements of the State of Alabama Home Builders Licensure law pursuant to Section 34-14A-1 for the following reason:

(Please mark appropriate response)

___ I am an authorized employee of a federal, state, or local government exempt from this law and do not hold myself out for hire or otherwise engage in contracting except in accordance with my employment. Section 34-14A-6(2).

___ I am a General Contractor holding a current and valid license issued prior to January 1, 1992. General Contractor License # _____ Section 34-14A-6(3).

___ I am the Property Owner acting as my own contractor and providing all materials, supervising myself on the property for my occupancy or use, and not offered for sale. I do not intend to use this permit for the constructing or superintending of the construction of any owner builder within one year after completion of the same, is presumptive evidence that the construction was undertaken for the purpose of sale). Section 34-14A-6(5). (amended 2002).

I understand that by claiming exempt status, I waive my rights for protection under the provisions of the Home Builders Licensure Law and that in the event of litigation involving activities resulting from the grant of this permit, I may not make demand of any money from the Homeowner's Recovery Fund established by the Home Builder Licensure Law.

I sign this statement under penalties of perjury.

Sworn by me on this date: _____

Signature: _____

Building Department: _____

Violation of the Alabama Home Builders Licensure Law is a Class A misdemeanor (Section 34-14A) (amended 2002) punishable by up to 12 months in jail and fines up to \$2,000.00.

Building Permit Checklist

**For Remodeling and Commercial or Residential Development
Disturbing Less Than 3,600 Square Feet and Does Not Result in the
Subdividing of a Parcel into Two (2) or More Parcels.**

***If disturbing less than 3,600 square feet.**

The following information states minimum submittal requirements as required by the City of Tuscumbia's Code of Ordinances. Please refer to the Code of Ordinances for additional information and requirements. The City may require additional information if warranted by unusual site conditions.

- **Permit Application**
- **Review & Administrative Fees**
- **Current Zoning**
- **Proposed Zoning (if proposing a zoning change)**
- **Adjacent land owners name, address, parcel number, and lot number (if proposing a zoning change)**
- **Sketch of proposed construction, showing setbacks and dimensions****
- **Sketch of how you plan to control site erosion (if construction disturbs ground)****
- **Retaining wall calculations (if applicable)**

****The Building Department reserves the right to request additional drawings**

Building Permit Fee Schedule

TOTAL VALUATION*	PERMIT FEE
\$1,000.00 and less	No fee, unless inspection is required, in which case a \$15.00 fee for each inspection will be charged.
\$1,001.00 to \$50,000.00	\$15.00 for the first \$1,000.00 PLUS \$5.00 for each additional thousand or fraction thereof, to & including \$50,000.00
\$50,001 to \$100,000.00	\$260.00 for the first \$50,000.00 PLUS \$4.00 for each additional thousand or fraction thereof, to & including \$100,000.00
\$100,001.00 to \$500,000.00	\$460.00 for the first \$100,000.00 PLUS \$3.00 for each additional thousand or fraction thereof, to & including \$500,000.00
\$500,001 and Up	\$1,660.00 for the first \$500,000.00 plus \$2.00 for each additional thousand or fraction thereof.
*The total valuation should be determined based on the financial institution's appraisal of the improvements.	

PENALTIES

Where work, for which a permit is required by this Code, is started or proceeded prior to obtaining said permit, the fees herein specified shall be **DOUBLED**, but the payment of such double fee shall not relieve any persons from fully complying with the requirements of this Code in the execution of the work nor from any other penalties prescribed herein.

Departmental Phone List

TITLE	CONTACT NAME	PHONE NUMBER
Mayor	Kerry Underwood	256-383-5463
City Clerk/Treasurer	Jo Ann Armstead	256-383-5463
City Attorney	Hal Hughston	256-383-3661
Building Inspector, Code Enforcement, Zoning & Ordinance	Luster Echols	256-386-5654
Downtown Redevelopment Authority	Sherry Campbell	256-627-9823
Planning Commission	Dr. Randall Davis	256-386-9800 256-412-0024
Fire Chief	David Pate	256-383-5757
Police Chief	Tony Logan	256-383-3121
Municipal Court	JoAnn Crouch	256-386-5665
Public Works	Bo Stanley	256-386-5674
Utilities	Jeff McDonald	256-383-0321
Park & Recreation	Joel Kendrick	256-386-5655